

## E-Mail Newsletter

October 30, 2020

15<sup>th</sup> Edition

Welcome to the 15<sup>th</sup> edition of our newsletter. Here you will find updates from the team and any up to date Covid related information we have. We hope this will be helpful for you and we welcome your thoughts and feedback. You can continue to contact us on our details listed below.

We would like to thank you for working with us during these difficult times to keep you safe and well.

### Updates for this month:

**December 2020 payroll** – The team would like to inform everyone that timesheets for December are due in on **10<sup>th</sup> December**, for a pay date of 21<sup>st</sup> December. Please note late timesheets could result in a delay in you receiving your pay. Please note that there are still delays in the postal system so we ask where possible please send timesheets to our shared email, details listed below.

Email: [sirona.partnertocare@nhs.net](mailto:sirona.partnertocare@nhs.net)

Telephone: 0800 111 4167

Post: Partner2Care, Marina Healthcare Centre, 2 Haven View, Portishead, BS20 7QA

**Free flu vaccine** – for personal assistants, all frontline health and social care workers should get the winter flu vaccination – including all Personal Assistants (PAs). For the first time, this year, PAs will be able to access the vaccine free of charge from GPs and community pharmacies, via the NHS Complementary Scheme. This vaccination is available now. (Local availability may vary).

To access the scheme, PAs will simply need to print this [letter](#) and then attend a GP surgery or community pharmacy and identify themselves as a PA.

### Mental health and Wellbeing support

The AWP Mental health 24/7 telephone response line is 0300 3031320.

The following links provide additional information on how to look after your mental health:

<https://www.samaritans.org/how-we-can-help/support-and-information/if-youre-having-difficult-time/if-youre-worried-about-your-mental-health-during-coronavirus-outbreak/>

### Updates continued:

**PPE** – We would like to inform you that we will be changing our process for PPE orders and deliveries as unfortunately, our volunteer is no longer available to make deliveries to you for your PPE requests.

As of the week commencing 19th October the revised delivery schedule is:

Week 1 - Bristol & South Gloucester area commencing Monday 19th October

Week 2 - North Somerset area commencing Monday 26th October

It would be greatly appreciated if you are able to arrange to collect your PPE from Castlewood in Clevedon as the P2C team will need to take time away from their work to deliver these to you, in exceptional circumstances where this is not possible we will endeavor to undertake this for you but please be aware that any orders made after 12noon on Monday's, will be re-allocated to the next delivery week for your area.

Please ensure you have sufficient stock to take you to your scheduled first delivery week.

I would also like to inform you that PPE will only be able to be collected on Tuesday's of your assigned week, please see details above about which week your collection slot will fall.

You will need to contact Partner2Care directly to book in a time you can collect the PPE and under any circumstances. PPE collection will be by appointment only, therefore it will not be possible to turn up at Castlewood without a time slot. The PPE can be collected from the visitors' car park at:

Castlewood,  
Tickenham Road,  
Clevedon,  
North Somerset,  
BS21 6FW

On booking your time slot you will be given a telephone number to call when you arrive so you can be met by a team member with your PPE