

# E-Mail Newsletter

March 31, 2021

20<sup>th</sup> Edition

Welcome to the 20<sup>th</sup> edition of our newsletter. Here you will find updates from the team and any up to date Covid related information we have. We hope this will be helpful for you and we welcome your thoughts and feedback. You can continue to contact us on our details listed below.

We would like to thank you for working with us during these difficult times to keep you safe and well.

#### Updates for this month:

**PPE** – The team would like to remind everyone that we are no longer providing PPE, apart from FFP3 masks for those that need them and have been specially fitted for them. If you require PPE please order from your normal place and complete an expenses form and send to Partner2Care.

**Timesheets** – The brokerage team would like to remind PA's that timesheets must be signed by the PHB holder or someone else who has permission to sign on behalf of the PHB holder. If timesheets are not signed please note this may result in a delay of you being paid.

**Expenses/Invoices** – We would again like to remind everyone that when submitting expenses and invoices please bear in mind that there is a minimum of 14 working days and a maxiumum of 30 working days window for them to be processed and paid.

### Covid-19 updates -

As most of you are aware from 31<sup>st</sup> March 2021 the government advice for clinically vulnerable people has changed, please see link for more information;

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\_data/file/970375/Clinically\_extremely\_vulnerable\_letter\_guidance\_from\_010421.pdf

#### **Updates continued:**

**Covid Vaccine** – We are aware that PA's can now receive the Covid vaccine. Most of you should of received a letter from us for you to give to your GP to show proof of carer's role so they could book you in for your vaccine if you so wish to receive it. If you haven't received this letter or are still having problems in getting the vaccine please let us know and we try our best to help.

#### Useful links -

https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-for-people-receiving-direct-payments/coronavirus-covid-19-qa-for-people-receiving-a-personal-budget-or-personal-health-budget

## Mental health and Wellbeing support

The AWP Mental health 24/7 telephone response line is 0300 3031320 – more information here.



e courses start every month from <mark>2nd February 2021.</mark> You can complete the course at your own pace, with support from trained facilitators



Places are limited! First course starting 2nd February 2021 Find out more or sign up today at <a href="http://bit.ly/HOPESW">http://bit.ly/HOPESW</a>