

## E-Mail Newsletter

April 29, 2021

21<sup>st</sup> Edition

Welcome to the 21<sup>st</sup> edition of our newsletter. Here you will find updates from the team and any up to date Covid related information we have. We hope this will be helpful for you and we welcome your thoughts and feedback. You can continue to contact us on our details listed below.

We would like to thank you for working with us during these difficult times to keep you safe and well.

### Updates for this month:

**PPE –** The team would like to remind everyone that we are no longer providing PPE, apart from FFP3 masks for those that need them and have been specially fitted for them. If you require PPE please order from your normal place and complete an expenses form and send to Partner2Care.

**Timesheets –** The brokerage team would like to remind PA's that timesheets must be signed by the PHB holder or someone else who has permission to sign on behalf of the PHB holder. If timesheets are not signed please note this may result in a delay of you being paid.

**Expenses/Invoices –** We would again like to remind everyone that when submitting expenses and invoices please bear in mind that there is a minimum of 14 days and a maximum of 30 days window for them to be processed and paid.

### Covid-19 updates –

As most of you are aware from 31<sup>st</sup> March 2021 the government advice for clinically vulnerable people has changed, please see link for more information;

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/970375/Clinically\\_extremely\\_vulnerable\\_letter\\_guidance\\_from\\_010421.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/970375/Clinically_extremely_vulnerable_letter_guidance_from_010421.pdf)

### Updates continued:

**Attending the office –** The team would like to ask that anyone coming to our office, for training or even a short visit such as a DBS check, that a LFT rapid test is completed at least 24hrs prior to your visit. To find a local site please use the following link - [Regular rapid coronavirus \(COVID-19\) tests if you do not have symptoms - NHS \(www.nhs.uk\)](https://www.nhs.uk)

We would also like to ask that when you visit the office you use the NHS app and sign in using our QR code, which can be found on the office door.

### Partner2Care Plus –

Partner2Care are expanding their current service to reach people who need the care and support services we provide but do not receive Continuing Health Care Funding and wish to purchase this support. We wanted to let you know that none of your existing services will change and our team will remain the same.

If you know of anyone who has care and support needs who self-fund their care and would benefit from services such as those we provide for you, for example nursing assessments, training, help with recruitment support or payroll, please pass on our contact details and we would be pleased to see how we may support them, we are updating our webpage at [www.partner2care.co.uk](http://www.partner2care.co.uk) where they will be able to access more information, or they can ring us on 0800 111 4167 or email to [sirona.partner2care@nhs.net](mailto:sirona.partner2care@nhs.net)

### Mental health and Wellbeing support

The AWP Mental health 24/7 telephone response line is 0300 3031320 – more information [here](#).



**Free online courses to help people living in the South West to cope with life in 'lockdown'**

Managing long-term physical or mental illness can be stressful, tiring and incredibly lonely at the best of times, but now more than ever.

On this free, 6 week online course you can meet others in the same situation, learn how to cope better, feel more in control and be more resilient.

