

E-Mail Newsletter

June 5, 2020

9th Edition

Welcome to the 9th edition of our newsletter. Below you'll find a further update from the team at Partner2Care and some helpful information links on Coronavirus (COVID-19). The team is working hard to support you at this time of uncertainty and we want you to know that we are doing everything we can to listen to your concerns and respond to your needs as swiftly as possible.

We know that communication and information is key to you being able to stay safe and well and so we will be sending you this regular newsletter to let you know what we know, what we are doing and to send on any useful information.

We hope this will be helpful for you and we welcome your thoughts and feedback. You can continue to contact us on our links at the bottom of the newsletter.

Thank you for working with us to keep you safe and well.

Updates this week:

PPE – We ask that if you require PPE please contact us at Partner2Care before midday (12noon) on Mondays. Our contact details are listed below:

Email: sirona.partner2care@nhs.net

Telephone: 0800 111 4167

Post: Partner2Care, Marina Healthcare Centre, 2 Haven View, Portishead, BS20

In addition to this a member of our team will be in contact with you once a month to ask how much PPE stock you have. Due to a national shortage of PPE we need to ensure we are safeguarding the acute services and front lines staff that require constant access to PPE, but also ensuring at the same time you as a PHB holder are getting the PPE you require.

We are also asking that for those who are able to if you require PPE that you come and collect your order from the Partner2Care office in Portishead. We understand that some of you will be unable to do this and we will still deliver where needed. However, as the team starts to return to their normal roles again this would be greatly appreciated.

Reminder – Do you have a PA returning to work following being in isolation, please contact Partner2Care so we can ensure you have the correct PPE.

Here are some helpful links and information:

NHS Test and Trace - [How it works](#)

Mental health and Wellbeing support

The AWP Mental health 24/7 telephone response line is 0300 3031320.

The following links provide additional information on how to look after your mental health:

<https://www.samaritans.org/how-we-can-help/support-and-information/if-youre-having-difficult-time/if-youre-worried-about-your-mental-health-during-coronavirus-outbreak/>

Sleep - Sleep deficit is associated with many immediate and lasting adverse health effects, such as reduced quality of life, emotional distress and mood disorders, and cognitive/memory deficits. Sleeping for less than seven hours a night on a regular basis is also associated with physical health consequences such as impaired immune function, obesity, type 2 diabetes, cardiovascular disease, and stroke.

It is important to have adequate hours of sleep per night. Keeping regular sleeping hours is important as this programmes the brain and internal body clock to get used to a set routine. Most adults need between 6 and 9 hours of sleep every night. By working out what time you need to wake up, you can set a regular bedtime schedule.

Tips to improve sleep -

<https://www.youtube.com/watch?v=nysjq8VlwI8>

<https://www.youtube.com/watch?v=hv9AwGuY0iU>

<https://www.nhs.uk/oneyou/for-your-body/move-more/home-workout-videos/>

All of the information in this newsletter will be on our **Partner2Care website** and it will be updated on a regular basis with any current information we have on Coronavirus. Here is the link to our website: <http://www.partner2care.co.uk/home/coronavirus-covid-19-information>

Flexible furloughing

From 1 July 2020, you'll have the flexibility to bring previously furloughed employees back to work part-time – with the government continuing to pay 80% of wages for any of their normal hours they do not work up until the end of August. This flexibility comes a month earlier than previously announced to help people get back to work.

You can decide the hours and shift patterns that your employees will work on their return and you will be responsible for paying their wages in full while working. This means that employees can work as much or as little as your business needs, with no minimum time that you can furlough staff for.

Any working hours arrangement that you agree with your employee must cover at least one week and be confirmed to the employee in writing. When claiming the CJRS grant for furloughed hours, you will need to report and claim for a minimum period of a week. You can choose to make claims for longer periods such as on monthly or two weekly cycles if you prefer. You will be required to submit data on the usual hours an employee would be expected to work in a claim period and actual hours worked.

If your employees are unable to return to work, or you do not have work for them to do, they can remain on furlough and you can continue to claim the grant for their full hours under the existing rules.

Employer contributions

From August, the government grant provided through the job retention scheme will be slowly tapered.

- in **June** and **July**, the government will pay 80% of wages up to a cap of £2,500 as well as employer National Insurance (ER NICs) and pension contributions for the hours the employee doesn't work – employers will have to pay employees for the hours they work
- in **August**, the government will continue to pay 80% of wages up to a cap of £2,500 but employers will pay ER NICs and pension contributions – for the average claim, this represents 5% of the gross employment costs that they would have incurred if the employee had not been furloughed
- in **September**, the government will pay 70% of wages up to a cap of £2,187.50 for the hours the employee does not work – employers will pay ER NICs, pension contributions and 10% of wages to make up 80% of the total up to a cap of £2,500
- in **October**, the government will pay 60% of wages up to a cap of £1,875 for the hours the employee does not work – employers will pay ER NICs, pension contributions and 20% of wages to make up 80% of the total up to a cap of £2,500
- The cap on the furlough grants will be proportional to the hours not worked.

Important dates

It's important to note that the scheme will close to new entrants from **30 June**. From this point onwards, you will only be able to furlough employees that you have furloughed for a full three-week period prior to 30 June.

This means that the final date that you can furlough an employee for the first time will be **10 June** for the current three-week furlough period to be completed by 30 June. Employers will have until **31 July** to make any claims in respect of the period to 30 June.

Guidance and support

Further support for employers and agents on how to calculate claims with this extra flexibility will be available by 12 June, including webinars and detailed online guidance. For information about how to claim, go to [GOV.UK](https://www.gov.uk) and search 'Coronavirus Job Retention Scheme'. Please do not call us for more information; everything you need to know about this scheme will be published online on [GOV.UK](https://www.gov.uk).



Public Health
England

Putting on personal protective equipment (PPE)

for non-aerosol generating procedures (AGPs)*

Pre-donning instructions:

- Ensure healthcare worker hydrated
- Remove jewellery
- Tie hair back
- Check PPE in the correct size is available

1 Perform hand hygiene before putting on PPE.



2 Put on apron and tie at waist.



3 Put on facemask – position upper straps on the crown of your head, lower strap at nape of neck.



4 With both hands, mould the metal strap over the bridge of your nose.



5 Don eye protection if required.



6 Put on gloves.



Public Health
England

Taking off personal protective equipment (PPE)

for non-aerosol generating procedures (AGPS)*

• PPE should be removed in an order that minimises the risk of self-contamination

• Gloves, aprons (and eye protection if used) should be taken off in the patient's room or cohort area

1 Remove gloves. Grasp the outside of glove with the opposite gloved hand; peel off. Hold the removed glove in the remaining gloved hand.



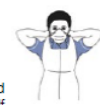
Slide the fingers of the un-gloved hand under the remaining glove at the wrist. Peel the remaining glove off over the first glove and discard.



2 Clean hands.



3 Apron. Unfasten or break apron ties at the neck and let the apron fold down on itself.



Break ties at waist and fold apron in on itself – do not touch the outside – this will be contaminated. Discard.



4 Remove eye protection if worn. Use both hands to handle the straps by pulling away from face and discard.



5 Clean hands.



6 Remove facemask once your clinical work is completed. Untie or break bottom tie, followed by top tie or elastic, and remove by handling the ties only. Lean forward slightly. Discard. DO NOT reuse once removed.



7 Clean hands with soap and water.

